

**Action4Acomb (A4A)
Committee Meeting via Zoom
12.30 – 2.30pm Thursday 19 July 2021
Minutes**

Present: Lorna Farr Secretary
Jenny Stewart Committee Member
Sue Morley Chair
Julie Foster Committee Member Flood
Warden
Linda Milton Committee Member, joined later

Apologies: Vicky Ferguson Committee Member

Welcome and apologies.

Sue, as Chair, welcomed everyone. Apologies were received. Meeting time changed to accommodate all members. A request was made that items on the agenda might be numbered for reference purposes to correlate with agenda.

Minutes of previous meeting – 17 June 2021

The minutes were agreed and signed by the Chair.

Previous Actions carried over.

Action	Named responsibility	Date By	Progress
3 sets of Christmas lights for tree at Pant to be purchased	Lorna	10/21	On-going
Annual Review Flood Plan	Lorna In conjunction with EA and Lead Warden	March 2021	Deferred for a later date when Flood Wardens can meet up post Covid.
To propose addition to A4A Constitution to A4A AGM October 2021 for approval	Sue and Lorna	20.10.2021 A4A AGM	On-going
Acomb's Liberation Event Revised date to be planned for Spring 2022	A4A Committee	Early New Year	On-hold

Great Big Green Week 18-26 September

http://mi.wwf.org.uk/p/ap/75ef0cd079218721/landing.html?mi_u=522538685&utm_source=Active_Friends_FY20_Enews_Unrinfenced&utm_medium=Email&utm_content=Untitled&utm_campaign=Email_GMH001003_FriendsActive_FY22_ENewsJuly&ccCt=aF2GrKZQwMsp~8S9gtc4gW3OWxbBKzJzA5jDUIUj4D0O_ozu48fR_nrvZlcNWqqu

Sue explained about this event. The web link was shared within today's agenda too. The WI are one of the main national partners. Having contacted A4A members, Sue emailed Carol Boothby as Chair of the Climate Change Parish Council subcommittee and Catherine Fergus, Acomb WI President to invite them to join A4A in taking forward a community theme. Sue said that she thought that the PC/Climate Change Group are planning something, but she needs to speak to Catherine and Carol. Sue

is currently awaiting a response from Catherine Fergus. Preliminary thoughts are the planting of trees.

Actions as listed.

Actions considered and contained with the projects as follows.

Plans to celebrate coming out of Covid restrictions, Saturday 10 July.

Acomb's Liberation Event has further been postponed on 24 July due to the rising Covid numbers locally. Consideration to put the event on in Spring 2022. All involved have been contacted and the proposal to rearrange. Positive responses received.

Action: Contacts to be held on excel spread sheet LF

Projects

Community Led Plan Questionnaire

A further meeting is planned for today after the A4A Committee meeting. The aim is to have the final draft Questionnaire ready for early September. Further populating of questions and redraft of front sheet undertaken to date.

Actions: Completion of questionnaire planned for early September – A4A

Group members.

Obtain an updated costings for the final draft. - LF

Web update

Await revised contract from Adam McKinnon. Freeola Direct Debit (DD) to cease.

Action: Await revised contract from Adam McKinnon following the change made to standing orders.

Freeola DD to be stopped.

A4A website upgrade to continue.

Jenny to recirculate redrafted questionnaire to Action4Acomb Committee prior to it being shared with the Acomblocal group before posting on the website.

Vicky to help with the website following sharing training videos.

Jenny to lend Vicky a laptop computer.

Plan activities in Village Hall to resume in June.

Lorna awaiting confirmation from Julie Finch as to the dates for Let's Sing Again group.

Consideration of whether Acomb Film Club will recommence in the Autumn. Links to be made with the Queen's Hall who have supported with the licensing costs. Seek a lead for this activity.

Action: Await contact with Julie Finch to plan towards the start-up of the Let's Sing Again group.

Links to be made with Queen's Hall to check on the arrangements for financial support to part cover the license.

Consider a lead for the Film Club.

Annual Scarecrow Trail

Week of 17- 24 July. Publicity shared with Nursery and School to cascade to families via their social media. Judging on Friday 23 July.

Action: Keep promoting.

Jenny to set out Trail map and publicise on the website and Facebook.

Standing Items

Finance: Treasurer's report

Await Vicky as newly appointed Treasurer to be provided access to A4A account.

Treasurer's Report

20/06/21 – 13/07/2021

Previous balance (15.06.2021) £16,196.06

Which includes funds held for Acomb Tennis Club (£2,233.98)

Income

		£00.00
Total		£00.00

Expenditure

26/06/2021	Adam McKinnon Acomblocal	£25.00
09/07/2021	Freeola	£13.86
Total		£38.86

Account balance as at 13/07/2021

(£16,196.06 - £38.86) = £ 16,157.20
--

A revised standing order has been put in place from 26 June 2021 to March 2022 inclusive to cover the maintenance costs for both websites - £25.00 per month.

Grant Funding

A breakdown of grant funding shared with the committee. This current grant funding breakdown will be carried forward to the next AGM as part of the Treasurer's report.

Action: Regular grant funding break down to be shared at committee meetings.

Feedback from Acomb Parish/Trustee Meeting – July 2021

Parish Council meeting was cancelled due to some of the Councilors requiring to self-isolate.

Planned communications/publicity.

- Continue to use Acomblocal and its calendar to promote events.
- Scarecrow Trail to be advertised.

Chair's Signature:

Date: 19.08.2021

AOB

No other business.

Meeting closed at 2.30pm**Date of next meeting****Thursday 19 August a time to be confirmed.**

Dates for 2021 planned – Thursdays except *AGM. Time to be confirmed.

16 September 2021	20 October 2021 (AGM) * Wednesday
18 November 2021	16 December 2021

Actions carried over to next meeting.

Action	Named responsibility	Date By	Completed
Items on the agenda might be numbered for reference purposes to correlate with agenda.	Secretary	19 August 2021	Introduce August 2021
Web sites Await revised contract from Adam McKinnon following the change made to standing orders.	Lorna	Early June 2021	Completed
Freeola DD to be stopped.	Lorna on behalf of Treasurer	July 2021	To be confirmed
A4A website upgrade to continue.	Lorna, Sue and Jenny		
Jenny to recirculate redrafted questionnaire to Action4Acomb Committee prior to it being shared with the Acomblocal group before posting on the website.	Jenny	19 August 2021	To be confirmed
Vicky to help with the website following sharing training videos.	Vicky/Jenny	Date to be confirmed	In progress
Jenny to lend Vicky a laptop computer.	Jenny	July 2021	Completed

Chair's Signature:

Date: 19.08.2021

Vicky to help out with the website following sharing training videos. Jenny to lend Vicky a laptop computer.	Vicky	On-going	In Progress
Recommence Village Hall activities – meet with lead for Let's Sing Again	Lorna	Await further contact with coordinator of the group once Covid Gov guidance clearer	In progress
Links to be made with Queen's Hall to check arrangements re: financial support towards film license	Lorna	August 2021	Contact made
Consider lead for Film Club	Film Group	Meeting to be planned	In progress
Scarecrow Trail	Lorna and Jenny	Publicity Judging	Completed
Rachel/Lorna to undertake a handover with Vicky.	Vicky/Lorna	As soon as possible	Completed
Grant funding break down at each meeting	Vicky	15.07.2021	To be presented
CLP questionnaire -	Jenny, Sue, and Lorna, Julie, Ivor	Sept 2021	Ongoing meetings
Sports England Small Grant Funding	Lorna	2021	To be considered
Flower bed tidy	Lorna and other willing members/volunteers	08.2021	On-going
Timetable future events	A4A Committee	Further dates	On-going