

**Action4Acomb (A4A)
Committee Meeting via Teams
7pm Thursday 18 March 2021
Minutes**

Present:	Lorna Farr	Secretary
	Jenny Stewart	Committee Member
	Sue Morley	Chair
	Rachel Gagliano	Treasurer
	Vicky Ferguson	Committee Member
Apologies:	Linda Milton	Committee Member
	Vicky Ferguson	Committee Member
	Julie Foster	Committee Member, Flood Warden

Welcome and apologies.

Sue, as Chair, welcomed everyone. It was noted that Beverley and John have extended their apologies but requested the last minutes. A link to A4A website to be provided for them to access the minutes there.

Minutes of previous meeting – 18 February 2021

The last meeting minutes were agreed and to be signed by the Chair.

Change of Chair – delegated areas of responsibilities.

Consideration has been given to a change of Chair but after some further thought, Sue is willing to continue in the role.

Carol Boothby has submitted her resignation recently. Sue sent a response email was sent thanking her for her time with A4A committee.

Two residents have expressed interest in being involved, one via email and the other via text. Both were welcomed to attend tonight's meeting and/or to become involved in other ways.

Previous Actions carried over.

Action	Named responsibility	Date By	Progress
CIO Progress report	Jenny	Defer to 2021	On-going
3 sets of Christmas lights for tree at Pant to be purchased	Lorna	10/21	On-going

Actions as listed.

Actions considered and contained with the projects as follows.

Projects

Community Led Plan – future direction

Jenny, Sue and Lorna met over Zoom with Ivor Knox who has offered to support with the planned Action4Acomb Parish wide questionnaire, both the drafting up and analysis.

Action: Preliminary work to be undertaken by those wishing to be involved and to meet with Ivor

Web update

Training session held last Monday with Adam.

The cost of the Freeola for A4A website was discussed following a break down of the payments made over the last few years. This cost has increased over time. Adam McKinnon has suggested that this might be absorbed within his contract making some savings providing he continues to provide paid support. This was agreed as a committee to confirm with him.

A further meeting of the Acomblocal group is planned for 22 March. Further dates for training have been arranged for the group members. Invitations to send in photos to add to the site were encouraged.

Carol Boothby has added walks recently on the site.

A4A website - Lorna has been adding documents to update the website.

Action: Lorna to confirm with Adam that Freeola payments be absorbed within his contract.

All A4A members are invited to send through photos via Lorna, Sue or Jenny.

Little Free Library

A decision has been made to place the library at the Village Hall entrance. A request for precept grant funding was granted at the recent Parish Council meeting to the sum of £100 to support this initiative. It was decided to no longer add this item to the agenda.

Great British Spring Clean 2021

The dates for this event are between 28 May to 13 June 2021. It was decided to arrange for the Acomb date to be Saturday 5 June between 10 and 12 md.

Action: Date planned for this year's Great British Spring Clean is Saturday 5 June between 10 and 12md.

Flower bed

Action: Jenny and Lorna to arrange a time to weed the bed across from the Chapel.

Timetable of future Events

A calendar will be added to Acomblocal to which we can add dates of future events, such as:

- Great British Spring Clean –Saturday 5 June 10 to 12md starting from the Village hall
- This year's Scarecrow Trail, proposed to be from Sunday 3 July to Sunday 11 July, with judging planned for Sunday 11 July
- Xmas Tree event, date to be arranged

Planning for the events and advertising them in a timely way would be well organised. Ideas were considered.

**Action: Plan future dates in advance of forthcoming events and advertise well.
Jenny to add to Acomblocal website**

Standing Items

Finance: Treasurer's report

Rachel stated that there had been 2 payments since the last meeting.

Payment to Adam McKinnon £100

Freeola payment of £10.80.

Lorna offered to pick up Treasurer's file from Bill Grigg, parish Clerk who has undertaken 2020 Audit of accounts and drop off with Rachel.

Grant Funding

Community Chest

Community Chest grant application submitted on 22 January 2021. Unfortunately, we were not successful this time due to the grant funding being 4 x oversubscribed. The panel decided to prioritise community buildings and new applicants. We have been encouraged to submit again when the next date is advertised after the forthcoming elections. The letter communicating this was shared with all A4A committee members via email prior to this meeting.

Further applications grant funding

Grant funding update

Sports England Small Grant funding discussed and the options for repurposing.

Other options for grant funding to be explored.

Action: Sports England Small Grant fund to be reviewed.

Explore grant funding options.

Feedback from Parish Council/Trustee Meetings

- Roadmap – trustees annual report
- No financial arrangements in place
- Feasibility Survey for MUGA – appointment of architect following tendering process
- NCC Climate Change proposals - Carol Boothby leading a new environment group
- A4A Grant funding not awarded despite report having been submitted.

Save Our Post Office Campaign

Post Office will close on 21 April. A twice weekly mobile service for an hour will commence on 27 April from outside the Village Hall. A scoping exercise has been conducted to consider the options as to where the Post office might be delivered from.

AOB

Acomb Parish Newsletter distribution

Concerns that the recent newsletter was not distributed across the Parish to all households. Delivered by a distribution company who were not prepared to go further than the immediate village.

Meeting closed at 9pm

Date of next meeting

Thursday 15 April at 7pm via Microsoft Teams

Dates for 2021 planned – Thursdays at 7pm, except *

20 May 2021	17 June 2021
15 July 2021	19 August 2021
16 September 2021	20 October 2021 (AGM) * Wednesday
18 November 2021	16 December 2021

Actions carried over to next meeting.

Action	Named responsibility	Date By	Completed
CLP questionnaire - preliminary work to be undertaken by those wishing to be involved	Jenny, Sue and Lorna	20 May 2021	Planned
Confirm with Adam that Freeola payments be absorbed within his contract.	Lorna	15.04.2021	Email sent 21.03.2021 and confirmation received.
All A4A members invited to send Acomb photos for Acomb Local website	Jenny	End of April 2021	On-going
Contact businesses to advertise on the Acomb Local website.	Jenny	February 2021	On-going
Extension of contract	A4A Committee	20.05.2021	Review in May 2021
Annual Review Flood Plan	Lorna and partners	March 2021	Deferred for a later date when Flood Wardens can meet up.
Grant funding for steps for reconsideration	A4A Committee	Continuous	On-going
PC Grant Funding	A4A Committee	10.03.2021	Submitted
Other sources of Grant Funding to be explored	A4A Committee	15.04.2021	Application made and successfully awarded

Chair's Signature:

Date: 15.04.2021

Sports England Small Grant Funding	Lorna	March 2021	To be submitted
Flower bed tidy	Lorna and other willing members/volunteers	03.2021	On-going
Timetable future events	A4A Committee	Further dates	On-going
Contact to be made to Hexham Youth Initiative re: grant funding remaining for Acomb Youth Club	Lorna Cc: Rachel	18.02.2021	Contact made – invoice to be sent from HYI to transfer funds. As yet no further communication for HYI.
Great British Spring Clean 2021	A4A Committee	18.02.2021	Saturday 5 June 2021 chosen date.
Plan Approach to the Village meeting via Zoom	Lorna	11.03.2021	Meeting held on 11 March 2021. Raised questions submitted to PC by Chair of Group.

Chair's Signature:

Date: 15.04.2021