

**Action4Acomb (A4A)
Committee Meeting via Teams
7pm Thursday 18 February 2021
Minutes**

Present:

Lorna Farr	Secretary
Jenny Stewart	Committee Member
Sue Morley	Chair
Julie Foster	Committee Member, Flood Warden
Rachel Gagliano	Treasurer
Vicky Ferguson	Committee Member

Apologies:

Carol Boothby	Committee Member
Linda Milton	Committee Member

In Attendance:

Beverly Worhurst	Acomb Resident
John Macdonald	Acomb Resident

Welcome and apologies.

Meeting started at 7.15pm due to difficulties with a few technical problems. Sue, as Chair, welcomed everyone, including Beverley and John who had requested to attend. Sue outlined the agenda items and explained to Beverley and John that certain items would require to be discussed 'in camera'. Vicky joined the meeting at 7.20pm.

Minutes of previous meeting – 21 January 2020

The last meeting minutes were agreed and to be signed by the Chair.

Previous Actions carried over.

Action	Named responsibility	Date By	Progress
CLP 5-Year Plan Way forward	All – Jenny lead	To be deferred to next meeting	On-going
CIO Progress report	Jenny	Defer to 2021	On-going
Actions to continue to add to Acomblocal website	Katy, Lorna, Jenny, Sue, Carol	Continuous	On-going
Promote A4A website	Katy, Lorna, Jenny, Sue, Carol	Continuous	On-going
3 sets of Christmas lights for tree at Pant to be purchased	Lorna	10/21	On-going

Actions as listed.

As yet no further correspondence from the Parish Council relating to taking forward mediation.

Action: Sue to follow up with further contact.

The remaining actions to be dealt with within the agenda items.

Projects

Community Led Plan – future direction – in-camera

Rag report updated and shared.

Action: Lorna to add some additional amendments.

Web update

Training sessions are ongoing with Adam.

There are now 405 members of the Actionlocal facebook.

There is now a requirement to extend Adam's contract.

Jenny taking a lead on writing to businesses to populate the business pages.

Meetings of Acomblocal have been initiated, with a meeting next week to include

Jenny, Sue, Helen Knott, Carol Boothby, Katy Youngson, Lorna, and Naomi.

Julie raised that there are some spelling mistakes within the site. This was welcomed and there was encouragement to comment and suggest about how the site looks and is formatted.

There is a need to signpost the site when using Acomblocal Facebook.

Lorna fed back that the documents are nearly all on the A4A website now. Further work to update to be completed.

The PC Chair has requested a report on the progress of Acomblocal portal.

Action: Lorna to rectify spelling mistakes

Sue to prepare a draft report to go to Parish Council and send round.

Agreed that the web designer current monthly fee be extended to 4 months and then reviewed at A4A's May meeting.

Little Free Library

Carol remains involved with this project. Katy is planning to add a page on the Web portal. Cogito bookshop has contacted Carol with a suggestion of inviting a local author to launch the Little Free Library.

Ochiltree to confirm the building of the library.

Agreement with the Parish Council to site at the Village hall adjacent to the front door.

Stewards will be required. Katy is progressing this. A4A members are willing to support in whatever way that is helpful.

Great British Spring Clean 2021

This initiative is delayed this year due to the Covid-19 pandemic. The dates for this event are between 28 May to 13 June 2021. A date requires to be arranged for Acomb's litter pick.

Discussion ensued about the litter thrown out of cars around the village. A suggestion to set up a means of videoing potential culprits using wildlife camera was put forward. John Macdonald stated that there were no restrictions on doing this.

Action: Date to be determined for this year's Great British Spring Clean.

Flower bed

Action: Jenny and Lorna to arrange a time to weed the bed across from the Chapel.

Timetable of future Events

A calendar will be added to Acomblocal to which we can add dates of future events, such as:

- Great British Spring Clean
- This year's Scarecrow Trail
- Xmas Tree event

Planning for the events and advertising them in a timely way would be well organised.

Action: Plan future dates in advance of forthcoming events.

Standing Items

Finance: Treasurer's report

Verbal report provided by Rachel with the report to be sent for adding to these minutes.

Treasurer's Report

27/10/2020 – 21/01/2021

Previous balance (21/01/2021) **£16,846.20**

Which includes funds held for Acomb Tennis Club (2,233.98)

Income

11/12/2020	PO Credit – Wreath Trail	£12.62
Total		£12.62

Expenditure

26/01/2021	Adam McKinnon, Acomblocal	£100.00
08/02/2021	Freeola Internet Provider	£10.80
Total		£110.80

Account balance as at 21/01/2021

$(£16,846.20 + £12.62 = £16,858.62 - £110.80) =$	£ 16,748.02
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The amount paid out to Freeola appears to be more frequent.

Action: Lorna to ask Adam if he might explore with Freeola.

Grant Funding

Community Chest

Community Chest grant application submitted on 22 January 2021. Await outcome. Funding was to go towards printing of Parish wide questionnaire.

Further applications grant funding

Grant funding update

Sports England Small Grant funding to be considered.

Action: Lorna to send evidence of the funding provided for Acomblocal web ongoing development and complete monitoring form to Rothley Trust.

Sports England Small Grant fund to be reviewed. Lorna to draft response having spoken to Kathie Keady.

Preparation of the PC Grant application to be prepared for the PC March meeting.

Feedback from Parish Council/Trustee Meetings – In camera

Discussion within in camera stage of meeting.

Plans to invite other groups to send a representative to the Trustee meetings.

Save Our Post Office Campaign – In Camera

Post Office was discussed within in camera. Vicky explained that there was a meeting planned tomorrow to scope the options for the future of the Post Office when the current Sub Postmaster retires. Amanda Earnshaw will chair the meeting, Katy, Vicky, Beverley Worhurst, Carol Boothby will be in attendance too. This was discussed further.

Vicky left at 8.55pm

AOB

Interactive speed signs at South end of A6079

Concerns have been raised by residents along A6079 that this sign has not been working for some considerable time. The SWARCO maintenance contract has come to an end and has not been renewed.

Some residents are saying that due to vehicles travelling too fast that their properties are being damaged by the vibration of the vehicles.

Action: Lorna to speak with Erica Carter, Chair of the Approach to the Village Group with the plan to arrange a further meeting on Zoom with the residents.

Meeting closed at 9.45pm

Date of next meeting**Thursday 18 March at 7pm via Zoom**

Dates for 2021 planned – Thursdays at 7pm, except *

15 April 2021	
20 May 2021	17 June 2021
15 July 2021	19 August 2021
16 September 2021	20 October 2021 (AGM) * Wednesday
18 November 2021	16 December 2021

Actions carried over to next meeting.

Action	Named responsibility	Date By	Completed
Community Chest Grant funding submission	Lorna	22.01.2021	Submitted and copied to A4A Committee
Contact businesses to advertise on the site.	Jenny	February 2021	On-going
Extension of contract	A4A Committee	20.05.2021	Review
Web Training with Adam	Lorna	Further dates	On-going
Report to PC re: Acomblocal	Sue	PC March meeting	Submitted
Freeola costs to be explored	Lorna	18.03.2021	Emailed Adam to resolve
List of those involved to be published	Joint communication with other partners	Parish Newsletter	Delivered
Annual Review Flood Plan	Lorna and partners	March 2021	Planned
Rothley Trust Grant Invoice submit	Lorna/Rachel	March 2021	Submitted
Grant funding for steps for reconsideration	A4A Committee	Continuous	On-going
PC Grant Funding	A4A Committee	10. 03.2021	To be submitted
Sports England Small Grant Funding	Lorna	March 2021	To be submitted
Flower bed tidy	Lorna and other willing members/volunteers	03.2021	On-going
Timetable future events	A4A Committee	Further dates	On-going
Contact to be made to Hexham Youth Initiative re: grant funding remaining for	Lorna Cc:Rachel	18.02.2021	Contact made – invoice to be sent from HYI to transfer funds

Acomb Youth Club			
Great British Spring Clean 2021	A4A Committee	18.02.2021	Date to be planned within the following time period- 28 May to 13 June 2021
Mediation	Sue	To progress	Response to email communication
Plan Approach to the Village meeting via Zoom	Lorna	11.03.2021	Date arranged